



Improve the skills  
of your finance  
and accounting  
professionals



## Finance and Accounting KnowledgeCenter™ Portal

### Tools & Resources

---

Reference Area

---

Featured Topic

---

Learning Roadmaps

---

External Links

---

Business Impact and Challenge  
Series

---

In today's fast paced corporate environment, it is not enough to simply provide learning resources to support your finance and accounting professionals. Time is too valuable and resources are stretched too thin. Your work force is your single biggest investment and it is imperative that your team gets the information it requires in a way that matches the urgency of the need.

SkillSoft's Finance and Accounting KnowledgeCenter enables hands on learning, providing more than courses and books—it introduces an array of resources designed and chosen to challenge and motivate every learner on your team.

This one stop portal allows learners to access a diverse array of information, including articles, courses and online books specifically chosen by experts to facilitate learning regardless of skill level. Additionally, each KnowledgeCenter includes useful job aids and SkillBriefs for your professionals to learn and use in a real-world environment.

# A Focus On Performance

The Finance and Accounting KnowledgeCenter provides resources for:

- Employees new to finance and accounting
- Employees working in finance and accounting
- Employees focusing on specific finance and accounting skills

## What is a KnowledgeCenter?

A SkillSoft KnowledgeCenter is a single, focused interface where your finance and accounting professionals can receive instant and ongoing skill development and performance support. The KnowledgeCenter offers a breadth of targeted learning resources including formal learning paths; informal, on-the-job learning; access to experts, and a range of other resources. These tools and resources are carefully selected by SkillSoft subject matter experts and presented in a user-friendly environment that allows your learner instant access to trusted content.

## Reference Area

The Reference Area of the Finance and Accounting KnowledgeCenter includes:

- View selected or all Books24x7® titles that pertain to finance and accounting
- Search & Learn access to all assets in the KnowledgeCenter

Finance and accounting professionals can easily access the resources they need to continue their own professional development.

skillssoft Home | Business Impact Series | Roadmaps | Support | About | Log Out

### Accounting 101 Roadmap

Complete each course in the recommended order to create a comprehensive learning experience. Alternatively, you can intersperse coursework with targeted reading or complete the courses and refer to the reading list afterwards.

Use the TestPrep option to test your knowledge.

#### Learning Path

- Accounting Fundamentals
- Accrual Accounting Procedures
- Accounting Systems and Closing Activities
- Accounting for Cash Control
- Accounting for Merchandising Businesses

#### TestPrep

TestPrep Final Exam: Accounting 101

Related Material

skillssoft Home | Business Impact Series | Roadmaps | Support | About | Log Out

Whether you are new to finance and accounting, work in a related profession already, or wish to learn new finance and accounting skills, there's a structured learning roadmap designed to meet your needs. To access a roadmap and get straight to your training program, select a link in one of the three collections below.

#### If you're new to finance and accounting, start here

Learn about basic accounting fundamentals and financial procedures.

Accounting 101

Find out about accounting at the partnership and corporate level, and how to analyze cash flow and master budgets.

Accounting 102

Learn the principles of financial management, budgeting, managing cash flow, and understanding financial statements.

#### If you're already working in finance and accounting, start here

Find out how to create and analyze an operating budget, and learn the principles of cash flow analysis, and budgetary and expenditure control.

Practical Budgeting Skills for Business

Understand the principles of internal and external auditing.

Auditing – A Practical Approach

Understand the importance of managerial decisions, capital budgeting, asset control management, and cost-accounting decisions.

#### To focus on specific finance and accounting skills, start here

Want to know more about working with financial statements? Find out about analyzing income statements and balance sheets, cash flow, and ratio analysis.

Using Financial Statements (co-developed with Wharton)

Learn about key areas in advanced business management, such as project analysis and selection, raising capital, financial decision-making, risk management, and international finance.

Advanced Business Finance



A sample KnowledgeCenter for finance and accounting professionals.



Home | Business Impact Series | Challenge Series | Roadmaps | Support | About | Log Out



Welcome to SkillSoft's  
**Finance & Accounting**  
KnowledgeCenter™

**SEARCH & LEARN™**

Find

Category   
 All

**Selected Books**

 **Textbook Finance: The Fundamentals All Business Professionals Should Know & Remember**  
*Aspatore Books*

 **Manager's Toolkit: The 13 Skills Managers Need to Succeed**  
*Harvard Business Press*

 **The EDGAR Online Guide to Decoding Financial Statements: Tips, Tools, and Techniques for Becoming a Savvy Investor**  
*J. Ross Publishing*

 **Using Investor Relations to Maximize Equity Valuation**  
*John Wiley & Sons*

[View All Selected Books](#)

**Job Aids**

Access convenient resources designed to help you increase job performance.

[Coaching Roles for Supporting Innovation](#)

[Assessing Organizational Capacity](#)

[Active Listening Tips](#)

**Featured Topic**

**Return on Equity**

**Industry Articles and Links**

 [Return on Equity](#)  
[Return on Equity – What a Non-traditional Approach Can Reveal](#)  
[Return on Equity \(ROE\)](#)

**Course Spotlight**

Use SkillSoft training to learn how using the return on equity (ROE) accounting model can help you choose appropriate investment projects.

[Introduction to Advanced Finance](#)

**Monthly Challenge**

As a financial advisor, you need to determine how effectively a company's equity is being managed through its retained earnings. See if you can calculate the ROE for two different companies.

[Take the challenge >>](#)

**Featured Topic Archive**

Looking for a recent Featured Topic? You can access the last three in the Featured Topic Archive.

[Access the archive >>](#)

**Learning Roadmaps**



Use targeted skills-improvement roadmaps to enhance your finance and accounting skills, and achieve your training goals

**SkillBriefs**

Use these helpful guides to learn about key aspects of finance and accounting quickly.

[Calculating Shareholders' Equity](#)

[Calculating the Accounting Rate of Return](#)

[Calculating the Cost of Goods Sold](#)

**Related Resources**

[International Federation of Accountants](#)

[Institute of Management Accountants](#)

[American Institute of Certified Public Accountants](#)

[The Financial Management Association](#)

**Business Impact Series**



Should you be outsourcing your financial functions? How can you use audits to prevent fraud? SkillSoft's Business Impact Series products use innovative video techniques to analyze issues such as these, dramatizing core elements and delivering practical solutions.



**Challenge Series**



Challenge Series products are designed to enhance your solution-analysis and decision-making skills. Use these media-rich, interactive case studies to practice solving critical problems while balancing multiple options and

# Targeted Training Resources

## Featured Topic

- **Suggested Reading**—Recommended reading on topics related to finance and accounting
- **Course Spotlight**—Spotlight on a specific instructional topic within finance and accounting
- **Challenge**—Access to an exercise designed to test skills learned and get feedback from an expert about your solution

## Learning Roadmaps

Learning roadmaps are targeted at three skill levels and designed for quick access to the learning resources most relevant to you. Maps include a variety of learning resources including courses, books and other assets.

## External Links

Links to several external information resources and relevant Web sites are included in this KnowledgeCenter, including the International Federation of Accountants, Institute of Management Accountants, American Institute of Certified Public Accountants and the Financial Management Association.

## Business Impact and Challenge Series

KnowledgeCenters include two rich, interactive learning resources, Business Impact Series and Challenge Series.

SkillSoft's Business Impact Series is a set of concise, scenario based vignettes created with the learner in mind. Designed to engage the learner in rich content, including video and Flash, they provide key takeaways as well as Web links for additional information, books suggestions from the Books24x7 Collection and more.

SkillSoft's Challenge Series is an interactive case study focused on problem discovery and analysis that challenges learners to consider and balance multiple solutions. It is engaging with rich content, including interactive video and Flash.

## A solution for everyone

KnowledgeCenters enable users to access the most accurate learning asset to meet their most pressing need. To find out how SkillSoft's Finance and Accounting KnowledgeCenter can help educate and train your finance and accounting professionals, please contact your SkillSoft Account Team.

[www.skillsoft.com](http://www.skillsoft.com)



### Corporate U.S. Headquarters

107 Northeastern Boulevard  
Nashua, NH 03062  
Phone: 603-324-3000  
800-327-6960  
[information@skillsoft.com](mailto:information@skillsoft.com)

### SkillSoft EMEA Headquarters

Compass House  
2nd Floor  
207-215 London Road  
Camberley  
GU15 3EY  
UK  
Phone: +44 (0) 127 640 1950  
Fax: +44 (0) 127 640 1951  
[internationalinformation@skillsoft.com](mailto:internationalinformation@skillsoft.com)

### SkillSoft Asia Pacific Headquarters

Level 27, 101 Collins Street  
Melbourne VIC 3000  
Australia  
Tel: +61 3 9653 7484  
Fax: +61 3 9653 7373  
[apac@skillsoft.com](mailto:apac@skillsoft.com)